CITY OF PHOENIX
DEVELOPMENT ASSISTANCE INTAKE MEETING REQUEST

This form is used to request a Development Assistance intake meeting and provide information required for the City to schedule a Development Assistance intake meeting. This is the first step in the Development Assistance application process. For additional information about this process, please visit: www.phoenix.gov/gplet.

APPLICANT NAME
Applicant Name:

AUTHORIZED REPRESENTATIVE CONTACT INFORMATION		
Authorized Representative Name:		
Title:		
Phone:	E-mail:	
Address:		
City:	State:	Zip Code:

PARCEL INFORMATION	
Parcel Address:	
Acreage:	Assessor's Parcel Number(s):
Are there any existing structures on the parcel?	
Are there any existing structures on the parcel that are eligible for historic designation?	

PROPOSED PROJECT INFORMATION		
Total Gross Square Footage (SF):		
1 Story Office SF:	Hotel/Motel SF:	Residential SF:
2-7 Story Office SF:	Parking Garage/Desk SF:	Warehouse/Industrial SF:
8+ Story Office SF:	Retail SF:	Other (Specify) SF:
Number of Buildings:	Number of Hotel Rooms:	Number of Parking Spaces:
Residential Density:		
Number of Rental Units:		
Affordable Housing Units:	Workforce Units:	Market Rate Units:
Estimated Value of Project: $		

ESTIMATED PROJECT TIMELINE
Target Construction Start Date:
Target Construction Completion Date:

ATTACHMENT
Please attach a brief executive summary of the proposed project (2-page limit).

APPLICANT SIGNATURE	
I hereby certify that the above information is correct, and that I am authorized to file this request on behalf of the parcel owner. I understand the any materials submitted, including this form, are part of the public record and I consent to the release and reproduction of these materials.	
Signature: Title:	Date:

STAFF USE ONLY	
Request #:	Date Received:
If complete, meeting date/time:	If not complete, date rejected:

5.29.20